## Quick Guide

Entries in the reference list / bibliography are in alphabetical order

<table>
<thead>
<tr>
<th>Type</th>
<th>Reference example</th>
<th>In-text citation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Book (one author)</strong></td>
<td>McDonald, R.B. (2014). <em>Biology of aging</em>. (2nd ed.). London: Gerland Science.</td>
<td>(McDonald, 2014, p.21) or According to McDonald (2014) safety in numbers has an impact on... (p.21)</td>
</tr>
<tr>
<td><strong>Book (three or more authors)</strong></td>
<td>Baron, R.A., Brancombe, N.R. &amp; Byrne, D. (2009). <em>Social psychology</em> (11th ed.). Boston: Pearson.</td>
<td>(Baron, Brancombe &amp; Byrne, 2009, p.278) or According to Baron, Brancombe and Byrne (2009) the size of a group... (p.278)</td>
</tr>
<tr>
<td><strong>Book (editor)</strong></td>
<td>Editor Surname, initials. (Ed.). <em>Title of the book</em> (ed.). Place of publication: Publisher.</td>
<td>(Audi, 2006, p.292) or According to Audi (2006) no specific method... (p.292)</td>
</tr>
<tr>
<td><strong>Journal article (online) one author or more</strong></td>
<td>Boullanne, S. (2019). Revolution in the making? Social media effects across the globe. <em>Information, Communication &amp; Society</em>, 22(1), 39-54. doi: 10.1080/1369118X.2017.1353641</td>
<td>(Boullanne, 2019, p.50) or According to Boullanne (2019) ample opportunities to... (p.50)</td>
</tr>
<tr>
<td>Source Type</td>
<td>Reference</td>
<td>Author(s)</td>
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<tr>
<td>Act / Bill</td>
<td>Adoption Act, Government of Ireland, 21 s.49. (2010). Dublin: Stationary Office.</td>
<td>(Adoption Act, 2010, p.27) or According to the Adoption Act (2010) the consent of every... (p.27)</td>
</tr>
<tr>
<td>Personal com (private letter, memo, email, interview, telephone call)</td>
<td>Personal communications are not included in a reference list or bibliography as they do not provide recoverable data.</td>
<td>In an email dated 11 October 2018, the Taosseach pointed out that.... The decision was confirmed during a phone interview (L. Varedkar, personal communication, September 13, 2018)</td>
</tr>
<tr>
<td>Illustration</td>
<td>Reference the document (book/article/website...) not the illustration/image/figure/table...</td>
<td>According to table 1.1 (Creswell and Creswell, 2018, p.5)</td>
</tr>
<tr>
<td>Image figure</td>
<td>Reference the document (book/article/website...) not the illustration/image/figure/table...</td>
<td>(Adoption Act, 2010, p.27) or According to the Adoption Act (2010) the consent of every... (p.27)</td>
</tr>
<tr>
<td>Table/Photo</td>
<td>Reference the document (book/article/website...) not the illustration/image/figure/table...</td>
<td>(Adoption Act, 2010, p.27) or According to the Adoption Act (2010) the consent of every... (p.27)</td>
</tr>
</tbody>
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